



# **1890 Institutions Teaching and Research Capacity Building Grants Program**

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**Multicultural Alliances**

**SERD/CSREES/USDA**

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# **1890 Institution Teaching and Research Capacity Building Grants Program**

## **Purpose:**

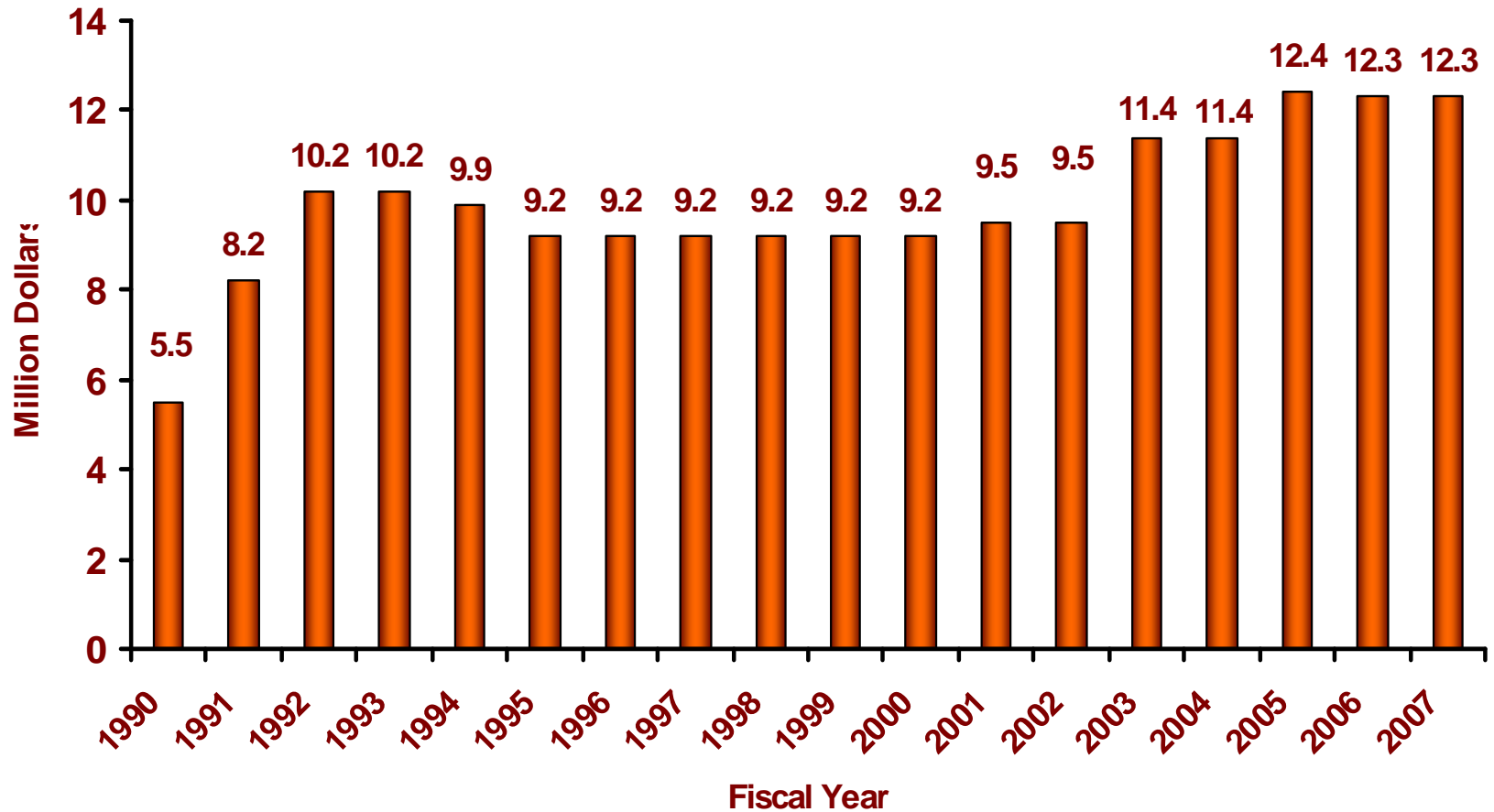
**To strengthen teaching and research programs in the food and agricultural sciences by building teaching and research institutional capacity at 1890 Land-Grant Universities.**

Established in 1990, the Capacity Building Grants Program addresses the need to:

- 1) Attract more students from under-represented groups into the food and agricultural sciences;
- 2) Expand the linkages among the 1890 institutions and with other colleges and universities;
- 3) Strengthen the teaching and research capacity of the 1890 Land-Grant Universities to more firmly establish them as full partners in the food and agricultural sciences and education system.

*A primary goal of the program is to build partnerships and collaborations between USDA agencies and the 1890 Land-Grant Universities.*

# 1890 Capacity Building Grants Program Appropriations (FY 1990-2007)



# What Are the Changes in FY 2008 RFA

Four major changes were made:

- New funding categories:
  - Young Faculty Enhancement Initiative
  - New Investigator Enhancement Initiative
- Number of proposals submitted by an institution is restricted to eight applications;
- Eligibility of the PD is restricted based on the number of active grants (2) received from the CBG Program; and
- Required alignment of application with institution Goals and Objectives as identified in their strategic Plan.

# Allocation of Funding Among Project Grants

*CSREES is allocating available grant funds as follows:*

- Up to 20 % of total CBG funds for Program Priority Area #1 - Human health and obesity as it relates to nutrition, bio-energy/fuel, food safety, water quality or agricultural bio-security;
- Up to 30 % of total CBG funds for Program Priority Area #2 - Joint Projects;
- Up to 40 % of total CBG funds for Program Priority Area #3 – General Food and Agricultural Science Projects; and
- Up to 10 % of total CBG funds for program Priority Area #4 – Young Faculty and New Investigator Enhancement Initiative.

# Teaching Awards

- **Regular Teaching** – maximum of \$200,000  
*(total, not per year)*; 1 – 3 year projects.
- **Joint Teaching** (1890 and *at least two other institutions*) – maximum of \$300,000 *(total, not per year)*; 1 – 3 year projects.
- **Young Faculty Enhancement Initiative**- Maximum of \$50,000 (Total, not per year); 1-2 year Projects.

# Teaching Proposal Need Areas:

- **Curricula Design – Materials Development**
- **Faculty Preparation – Teaching Enhancement**
- **Instruction Delivery Systems**
- **Scientific Instrumentation**
- **Student Experiential Learning**
- **Student Recruitment and Retention**

## Research Awards:

- **Regular Research** – Up to \$300,000  
(total, not per year); 1 – 3 year projects
- **Joint Research** (1890 and **at least two other institutions**) – up to \$500,000 total; 1 – 3 year projects,
- **New Investigator Enhancement Initiative** – Up to \$100,000 (total, not per year); 1-2 year projects.

## **Research Proposal Need Areas:**

- **Studies and Experimentation in Food and Agricultural Sciences**
- **Centralized Research Support Systems  
Technology Delivery Systems.**
- **Other Creative Proposals**

# Proposals Submitted for FY2007-2008

	Regular		Joint/Collaborative		Total	
	2007	2008	2007	2008	2007	2008
Research	100	42	33	23	133	65
NIEI*	0	3	N/A		0	3
Teaching	66	39	5	0	71	39
YFEI**	0	2	N/A	NA	0	2
<b>Total</b>	<b>166</b>	<b>86</b>	<b>38</b>	<b>23</b>	<b>204</b>	<b>109</b>

\* NIEI = New investigator Enhancement Initiative

\*\* YFEI = Young Faculty Enhancement Initiative

# APPLICATION PROCESS

- **A Request for Application (RFA) identifies: grant program purpose and priorities; award information; eligibility information; and application forms and instructions.**
- **Project Narrative - shall not exceed twenty (18) pages of written text and up to five (5) additional pages for figures and tables.**
- **Narrative includes, but is not limited to: Objectives, Methodology, Timetable, Results and outcomes, Evaluation Plan, Dissemination Plan, Collaborative Arrangements and continuation plans.**

## **APPLICATION PROCESS-** Continued

- **The Deadline for Submission for FY2007 was February 15, 2008. Awards will be made by August, 2007.**
- **CSREES additionally requests stakeholders input from any interested party for use in the development of the next RFA for this program.**
- **Additional application information is available on the CSREES Website ([www.csrees.gov](http://www.csrees.gov)) or *GRANTS.GOV* Website ([www.grants.gov](http://www.grants.gov))**

# Peer Review Process

- Grant applications are evaluated by a peer review panel using evaluation criteria below:
- Potential for advancing Quality of Education/  
Significance of the problem (50 Points)
- Proposed Approach and Cooperative Linkages (40 Points)
- Institutional Capability and Capacity Building (30 Points)
- Personnel Resources (10 Points)
- Budget and Cost-Effectiveness (15 Points)
- Overall Quality of the proposal (5 Points)

# What has happened this Year?

- Some schools submitted more than 8 applications?
  - Only first 8 proposals were accepted
- Majority of the applications were submitted on Friday, Feb 15<sup>th</sup> (Deadline). A few applications were submitted after 5 PM deadline. Need to submit on-time.
- Some applications were missing documentation such as Collaborator's letter, Letter of support, budget form and justification, and in one case, proposal narrative was missing.

## **What has happened this Year? continued**

- **Institutions should check the applications for completion as well as correct documentation prior to submission.**
- **Many applicants used program code and discipline codes incorrectly.**
- **Only, three new investigator and 2 young faculty enhancement initiative applications were submitted. Need to publicize this category and encourage faculty to apply.**

## **What has happened this Year?** continued

- **Most teaching applications lacked innovation. Attention should be given to enhance their quality and number of submitted proposals.**
- **Applicants should read the RFA closely before preparing the applications. Some applications were submitted as if they were prepared according to the last year's RFA.**

## **What has happened this Year?** continued

- **Grants.gov rejected some applications and generated automatic notices to AR (Authorized representative) and PD (Project Director), some of which were not received.**
- **Some applications were rejected because of an incompatible file format and the automatic notices were also not received.**

## **What has happened this Year?** continued

- The auto e-mail addresses are entered by the institution as a part of the AR and the applicants' profile. Entering wrong information will result in these notices being lost.
- **Be sure that the e-mail addresses are entered correctly.**
- Applicants should be encouraged to submit applications ahead of the deadline. Early submission will allow enough time to respond to needed modifications or re-submissions.

## **What has happened this Year?** continued

- **Upon completing submission of all applications, institutions are encouraged to e-mail or fax the list of the submitted applications to the Capacity NPLs for tracking purposes.**
- **Include the PD name, Title and grant number provided by grants.gov.**

## **Expected Program Outputs and Reporting Requirements:**

- **Annual Performance Report are due 90 days after completion of first and annually thereafter.**
- **Final Performance Report is due 90 days after the expiration date of the project.**
- **Grantees are required to submit initial project information and annual progress reports to CSREES' Current Research Information System (CRIS).**
- **Attention should be given to submission deadline and quality of the submitted performance reports**

# Reporting Requirements:

- **Number of students working on the project (graduates, undergraduates, high school...etc) should be reported.**
- **Products such as publications, presentations, patents, workshops, developed courses (sample syllabi), developed and modified curriculum should be reported.**
- **Funds used for student training or other activities, as well as the funds used to purchase equipment should be reported.**

## **Reporting Requirements- Continued**

- **These reports are used for congressional hearing, and budget purposes etc. The quality of the reports is utmost importance.**
- **Attached with these slides are guidelines for preparing a termination reports. The attached guidelines should be followed by the PDs for all reporting purposes.**
- **Submission of reports in a timely manner is essential for program success.**

## **Use of Funds and other Changes:**

- **The PDs must follow Terms and conditions-A to insure approval of their requested changes.**
- **Changes in approved goals or objectives must be approved by CSREES before implementation.**
- **Goals must be consistent with scope of original approved project.**

## **Use of Funds and other Changes:**

- **Changes in approved project leadership, replacement or reassignment of other key personnel must be approved by CSREES.**
- **Second Project extension and changes in project Budget must be requested by the awardee and approved by CSREES before instituting such changes.**

The background features a large, semi-transparent watermark of the USDA CSREES logo. The logo is circular and contains the text "USDA" at the top, "EDUCATION" in a curved banner, "CSREES" in the center, and "RESEARCH • EXTENSION" at the bottom.

## **For Further Information...**

### **Contact Information:**

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