



United States  
Department of  
Agriculture

research



education



extension



# CSREES



Cooperative State **Research, Education, and Extension** Service

[www.csrees.usda.gov](http://www.csrees.usda.gov)

# CIS

# CSREES Information System

## Standard Report Update

John Mingee | CSREES Information Technology

# One Solution Reporting Principles

- Every investment has to be reported and we must be able to explain how every dollar was spent
- Report once and only once, and use the information that is reported
- Meet Federal reporting requirements
- Must be of value to CSREES and Grantee
- CSREES must be able to answer detailed questions consistently over time and across functions
- Allow outcomes to be added to past grants

# Situation

- The One Solution Business Case analysis found CSREES requires numerous reporting formats and methods
- Information CSREES receives in differing forms is difficult or impossible to analyze and summarize
- Office of Management and Budget is moving to require standard content across the government

# What is CIS Standard Report?

A consistent way to collect information about all CSREES' funded projects and activities

# Approach:

## Base the Standard Report on a combination of:

- CRIS TSR and legacy reporting
  - [http://www.csrees.usda.gov/business/reporting/onesolution\\_standard.html](http://www.csrees.usda.gov/business/reporting/onesolution_standard.html)
- Research Performance Progress Report
  - <http://www.nsf.gov/bfa/dias/policy/rppr/>
- Grants.gov
  - <http://www.grants.gov>
- Generic Logic Model
  - [http://www.csrees.usda.gov/about/strat\\_plan\\_logic\\_models.html](http://www.csrees.usda.gov/about/strat_plan_logic_models.html)
- Planned Programs in AREERA Plan Of Work
  - <http://www.csrees.usda.gov/business/reporting/planrept/plansofwork.html>



# Next Steps

CRIS Migration to new technology

~~Oct. 2007~~ May 08

CRIS Transition to OSTP/RBM

Oct. 2007 

CRIS Transformation to CIS

~~Oct. 2008~~ Oct. 09

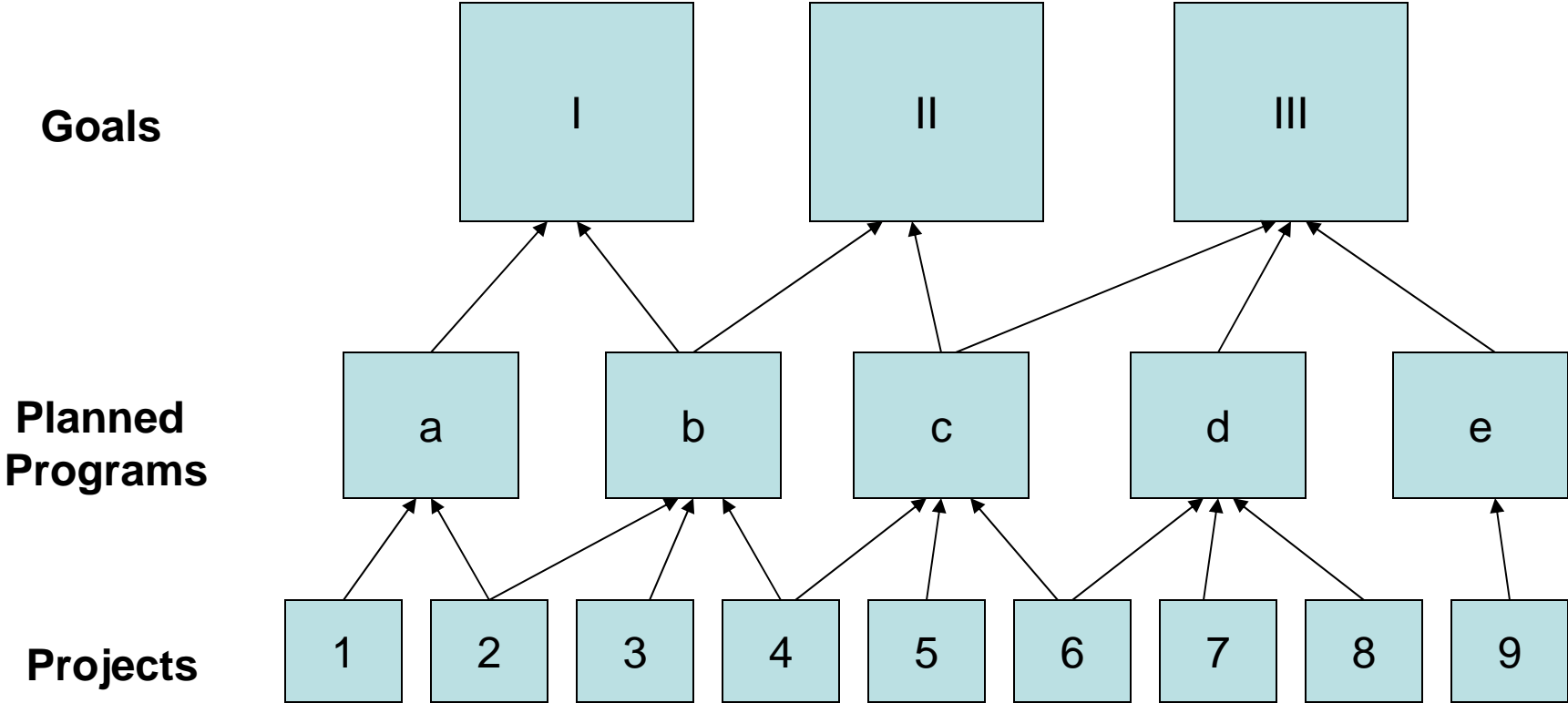
Enhanced Workflow, Notification - Dashboards



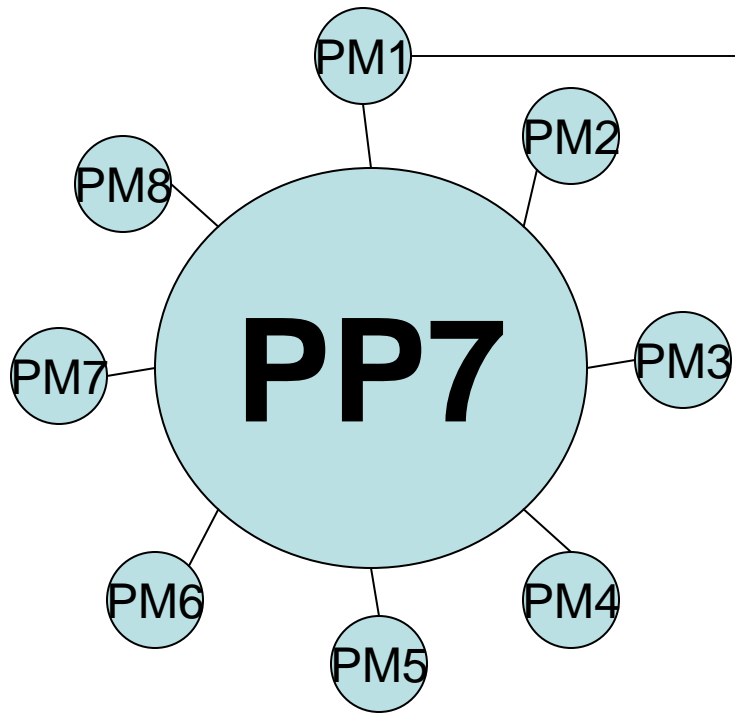
Electronic Computer to Computer uploads

Connect CIS (CRIS) Projects to POW Planned Programs

# Plan of Work Process



# Project Initiation



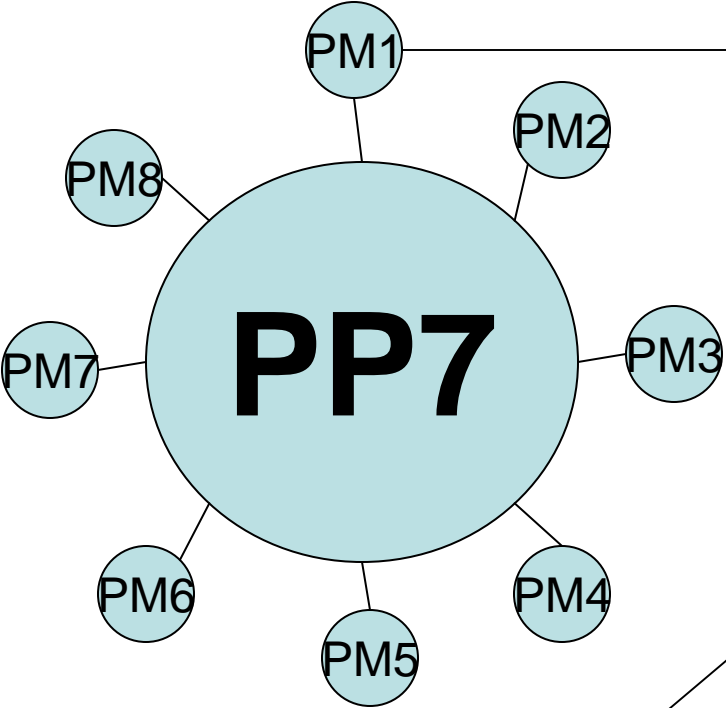
- Title of Project
- Unique Project Number
- DUNS/EIN
- Recipient Organization
- Project Type: (List of Budget Line Items from which to choose)
- Scope of Project (Research, Extension, Higher Education, Multistate, Integrated)
- Cooperating States (If Multistate)
- Project Investigators and Project Contacts
- Start Date and Termination Date
- Non-Technical Summary
- Goals and Objectives of the Project (Text)
- Methods
- Full Project Outline/Proposal
- KA-FOS-SOI
- Assumptions
- Inputs – Dollars Budgeted and Professional FTEs, SY,PY,TY,CY (quantitative)
- Activities – Description of Target Audience (Text)
- Outputs – Standard (Patent Applications, Peer Reviewed Publications, Direct & Indirect Contacts)
- Outputs – State Defined (quantitative)
- Outcomes – Standard and State Defined (quantitative &/or qualitative)
- External Factors
- Assurances (CSREES-2008)

Project Module

PP=Planned Program

PM= Project Module

# Project Performance Report



Project Module

Title of Project  
Unique Project Number  
DUNS/EIN  
Recipient Organization  
Project Type: (List of Budget Line Items from which to choose)  
Scope of Project (Research, Extension, Higher Education, Multistate, Integrated)  
Cooperating States (If Multistate)  
Project Investigators and Project Contacts  
Start Date and Termination Date  
KA-FOS-SOI  
Actual Inputs– Dollars Obligated and Professional FTEs, SY,PY,TY,CY (quantitative)  
Accomplishments  
Products/Outcomes  
Participants  
Impact  
Changes/Problem/Special Reporting Requirements

PP=Planned Program

PM= Project Module



2007 CSREES Administrative Officers' Conference  
*Changing Times, Changing Tactics*

# Communications Channels

***One Solution Web Page:***

***[www.csrees.usda.gov/onesolution](http://www.csrees.usda.gov/onesolution)***

***(lowercase)***

***Contains papers and reference material***

***One Solution e-mail:***

***onesolution@csrees.usda.gov***



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# Contact Information

## *For Your Reference – The Team*

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[www.csrees.usda.gov/onesolution](http://www.csrees.usda.gov/onesolution)



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CSREES' mission is to advance knowledge  
for **agriculture**, the **environment**,  
**human health** and **well-being**, and **communities**.

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