



Administrative Guidance for Multistate Extension Activities and Integrated Research and Extension Activities

AREERA

Section 105 & Section 204



Proposed Revised Administrative Guidance

Time Line:

- Comment Period 5/1/2008 – 6/30/2008
- Release Date 7/15/2008
- Due Dates for Reconfirmation/Reset
Target Percentages 8/15/2008
- Approval Date 9/15/2008
- Implementation Date 10/1/2008



Proposed Revised Administrative Guidance

Applies to:

- 1862 Land-grant Universities in 50 States
- University of the District of Columbia
(Hatch Act Funds only - UDC)



Proposed Revised Administrative Guidance

Significant Changes

- Reset Target Percentages for 1862's selecting Options C or D in FY 2000.
- Reconfirm Target Percentages for 1862's selecting Options A or B in FY 2000.

Via Memorandum to Formula Grants Section.

- Use Form CSREES-TARG (Rev. 04/08) and Form CSREES-BASE (2/00) for resetting targets.



Proposed Revised Administrative Guidance

Significant Changes

- Use memorandum with attached copies of FY 2000 forms to reconfirm target percentages.
- Submit Form CSREES-Plan (2/00) annually with 5-year Plan of Work Update.
- Continue to submit Form CSREES-REPT (Rev. 09/04) with Annual Report of Accomplishments and Results.



Proposed Revised Administrative Guidance

Significant changes

Allocations considered:

- Multistate Extension and Integrated (SL Act)
 - Regular 3(b)& (c) allocation.
- Integrated (Hatch)
 - Regular Hatch allocation & Hatch MRF (use required matching amount).



Proposed Revised Administrative Guidance

Significant Changes

Waiver request process clearly identified

- Institutions must submit a formal request to the CSREES Administrator and signed by appropriate institutional official (i.e., dean or director)
- Elements to be addressed in request:



Proposed Revised Administrative Guidance

Significant changes

Waiver request process clearly identified

- (a) A request for the waiver by grant;
- (b) A statement of the fiscal year for which the waiver is requested;
- (c) A statement of the amount of the waiver being requested by fiscal year and how the amount was computed;
- (d) A statement of why the waiver is required;
- (e) Documentation supporting the need for a waiver; and
- (f) The university's efforts to meet the AREERA section 204 requirements in the future.



Proposed Revised Administrative Guidance

Significant Changes

Waiver request process clearly identified

- CSREES will approve/disapprove within 30 days of receipt.
- Waiver requests will be considered for:
 - a) Hardship;
 - b) Infeasibility; or
 - c) Other circumstances beyond the control of the States.



Proposed Revised Administrative Guidance

Significant Changes

- Definitions of “integrated” and “multistate” remain the same.
- “Split appointments” should be doing “integrated” work.



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Comments

- Comment period is 5/1 – 6/30/2008.
- CSREES welcomes your comments.
- CSREES will discuss in future teleconferences.